

**Kittitas County  
Board of County Commissioners**

**Agenda Staff Report**

**Agenda Date:**

December 5, 2017

**Action Requested:**

Request the Board approve and sign the **Designation of Applicant's Agent Resolution** designating the authorized representative and alternate for signing documents for the Fire Management Assistance Grant for Jolly Mountain Fire and corresponding letter signed by the Chairman, Board of County Commissioners

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**Background:**

On September 2 the Board of County Commissioners signed a Declaration of Emergency, per Resolution 2017-143. Kittitas County is eligible to seek reimbursement from Washington State Military Department. As a requirement the Board of County Commissioners must signed the following documents in order of

1. State Fire Management Assistance Application
2. Resolution for Designation of Applicant's Agent with corresponding letter signed by Chairman
3. Acknowledge County Auditor's signature on the Fire Management Assistance Grant Agreement #D17-1016 with a start date of 09-02-2017 and end date 09-02-2020, with the amount to be determined, based upon approved project worksheets.

**Fire Management Assistance Grant (FMAG) declaration FEMA 5200-FM-WA, (Jolly Mountain Fire): To provide funds to the SUBRECIPIENT for the reimbursement of eligible fire management assistance costs and allowable grant administration costs as approved by the Federal Emergency Management Agency in project worksheets describing eligible scopes of work and associated funding. The DEPARTMENT is the Recipient and Pass-through Entity of the FEMA-State Agreement and associated declaration FEMA 5200-FM-WA, which is incorporated by reference, and has made a subaward of Federal award funds to the SUBRECIPIENT pursuant to this Agreement. The SUBRECIPIENT is accountable to the DEPARTMENT for use of Federal award funds provided under this Agreement.**

**Recommendation**

The Board approve and sign the **Designation of Applicant's Agent Resolution** designating the authorized representative and alternate for signing documents for the Fire Management Assistance Grant for Jolly Mountain Fire and corresponding letter signed by the Chairman, Board of County Commissioners

**Interaction**

Darren Higashiyama, Commander Sheriff's Office

**Handling**

Signed documents return to Judy.

**Lead Staff**

Judy Pless, Budget & Finance Manager